



**The Master's University and Seminary  
Drug Free Schools and Campuses Regulations**

**Biennial Review Report 2019-2021**

## Introduction:

The Master's University and Seminary (Master's) was founded in 1927 and has provided a quality, Christian liberal arts education to thousands of students around the world. The university currently provides 13 major fields of study with 64 distinctive emphases to approximately 1000 students.

This review is conducted in part of the Drug and Alcohol Abuse Prevention regulations (section 22) of the Drug-Free Schools and Communities Act Amendments of 1989 (34 CFR Part 86 Drug and Alcohol Abuse Prevention Subpart B). The review consulted *Complying with the Drug-Free Schools and Campus Regulations* checklist in harmony with federal handbooks.<sup>1</sup>

## Biennial Review Process:

The Vice President for Student Life formed a Biennial Review Committee to review the university's drug and alcohol policies and programs from fall 2019-spring 2021. This committee consists of The Master's University Associate Deans of Students, Campus Nurse and Director of Campus Safety. The Director of Human Resources and The Master's Seminary Dean of Students were consulted to complete this report.

## Objectives:

The objective of the biennial review was to investigate The Master's University Drug and Alcohol Prevention Program and Policies, and to:

1. Determine its effectiveness and implement changes to the program if they are needed.
2. Ensure that the disciplinary sanctions are consistently enforced.
3. Determine the number of drug and alcohol-related violations and fatalities that occur on a school's campus or as a part of any of the school's activities and that are reported to campus officials.
4. Identify the number and type of sanctions that were imposed by the university as a result of drug and alcohol-related violations and fatalities on the school's campus, or as a part of the school's activities.

## Policies and Distribution:

The drug and alcohol policies, enforcement measures, prevention, and intervention activities are described in The Master's University Annual Security Report and Employee Handbook and include the following:

---

<sup>1</sup> Higher Education Center Guide, "Complying with the Drug-Free Schools and Campuses Regulations," <http://safesupportivelearning.ed.gov/sites/default/files/hec/product/dfscr.pdf>.

Federal Student Aid Handbook, "Campus Safety, Reports, & Other Requirements," <http://ifap.ed.gov/fsahandbook/attachments/1314FSAHbkVol2Ch8.pdf>.

Department of Education, "Drug and Alcohol Abuse Prevention Checklist," [http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title34/34cfr86\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title34/34cfr86_main_02.tpl).

1. Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities.
2. A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol.
3. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
4. A description of any drug or alcohol counseling, treatment, rehabilitation, or re-entry programs that are available to employees or students.
5. A clear statement that the university will impose disciplinary sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the Standards of Conduct.

New students are informed of the policies as a part of our personal wellness seminar during orientation. All current students, faculty and staff are informed through an email at the beginning of the school year overviewing our commitments and strategies along with a PDF attachment of our DAAPP. In addition, new employees are given a copy of the policies in their employee handbook and informed each year through the employee newsletter.

Effectiveness and Consistency of Enforcement:

The Master’s University is a Christian school that promotes polices based upon biblical principles to guide the overall perspective of students, faculty, staff, and administrators regarding abstinence from alcohol and other drug use. The number and type of sanctions imposed by The Master’s University as a result of drug and alcohol-related violations on the school’s campus, or as a part of the school’s activities, during the fall 2019-spring 2021 are as follows:

Year:	Number of Students:	Drug Violation:	Alcohol Violation:	Sanctions:
2019-2020	0	0	0	N/A
2020-2021	0	0	0	N/A

Year:	Number of Employees:	Drug Violation:	Alcohol Violation:	Sanctions:
2019-2020	0	0	0	N/A
2020-2021	0	0	0	N/A

The committee highlighted that the extremely low number of violations and no fatalities could have multiple influences, but recognized the university’s program and policies as an effective strategy for the campus community. The Master’s University consistently applied sanctions of reprimand, formal counseling, probation, re-admission, and dismissal according to institutional policies and procedures indiscriminately.

The Biennial Review documentation is located in the Associate Dean of Students office in Student Life. To access this documentation please contact the Deans' Office at 661.362.2832 or [studentlife@masters.edu](mailto:studentlife@masters.edu).

#### General Conclusions:

The Master's University appears to be in compliance with federal regulations and gives attention to the wellness of the student body, faculty, and staff.

The BRC recognized the following advancements in the ongoing commitment of oversight and accountability:

- Refined documentation process for the Office of the Associate Deans to include separate reporting on violations pertaining to drugs and alcohol.
- Training on drug abuse awareness prevention by LASD for key leadership to better support and guide the campus community.
- Identified opportunities for formal campus awareness of The Master's University Drug and Alcohol Prevention Program and Policies. This included a seminar during New Student Orientation, and communication during annual Residence Hall Meetings.
- Made information on rehabilitation and counseling centers accessible to students through the campus website.
- Refined the Student Handbook language to include more information on the health risks and civil sanctions to individuals who use illegal drugs and alcohol, and the university's sanctions in response to specific violations.

#### Biennial Review Committee Recommendations:

The Biennial Review Committee has made the following recommendations to improve program effectiveness in preventing and reducing the illegal use of alcohol and drugs on campus:

- Refine intradepartmental communications to enhance collaboration and best practices.
- Reinforce training for Residence Life staff annually.
- Develop strategy for disseminating curriculum in all-campus chapel.