



International Student Office

F-1 Reduced Course Load (RCL) Request

Must be submitted to ISO by the end of Week 2 of the quarter prior to dropping courses.

Student's Full Name: _____

(As seen on passport)

Last Name

First Name

Middle Name

TMUS ID#: _____ SEVIS ID# _____

Major: _____ Date of Birth: _____

Month

Day

Year

Telephone #: _____ Email: _____

Degree Objective: Bachelor's Master's Doctorate

Semester Requesting RCL: _____ # of Units after Course Drop: _____

All F-1 students must enroll full-time and complete all coursework during their authorized period of study at TMUS to maintain F-1 status:

12 units – Undergraduate Students

8 units – Graduate Students

Unless the student's situation meets one of the following circumstances:

Illness/Medical Reason (student must provide medical documentation from medical physician)

TO BE COMPLETED BY ACADEMIC COUNSELOR

Academic Difficulty (can only be used once and must maintain at least 50% of unit enrollment)

Final Quarter at TMUS

Name of Academic Counselor

Signature of Academic Counselor

School/Department

Extension

Date

FOR OFFICE USE:

Date Received: _____

All Documents Received: _____